



Guideline on Searching for Reference Titles in the UTAR Library Collection
(25 November 2022)

Dear Faculty Members,

Please be informed that “[Guideline on Searching for Reference Titles in the UTAR Library Collection](#)” is available at [Information and Services for Staff](#) webpage for staff reference.

This is to encourage our faculty members to check and list those print books and e-books that are available in the UTAR Library in their Reference List of the course syllabi. As a result, it will minimise or avoid having books in the Reference List that the Library is unable to acquire, as well as reducing the curriculum revision process at the Faculty and University level.

Kindly make use and follow the checklist in the guideline before creating or updating reference list of the course syllabi.

For any inquiry or guidance on searching for reference titles in our library collection, please do not hesitate to contact your faculty [Liaison Librarian](#)

Thank you.

UTAR Library